



## Supply Chain Security Profile Questionnaire For Agents

This is to certify that \_\_\_\_\_, \_\_\_\_\_,  
Print Company Name Print Company Address

as an Agent involved with the international supply chain, has developed and implemented a verifiable, documented program to enhance security procedures. We have a written security procedure plan in place and agree to conduct an annual audit that addresses the following areas.

**Please indicate the following:**

**Yes No**

Our security program is an "internal" program.

Our security program is a Government sanctioned program.

If **Yes**, indicate the name of the program \_\_\_\_\_

### Procedure Plan

**Yes No**

**Physical Security Program: Review Date: \_\_\_\_\_**

Facilities security.

Theft prevention.

Shipping and receiving controls.

Information security controls - integrity of automated systems.

Internal controls - process established for reporting and correcting problems.

Do you file date in accordance with the "24 Hour Rule"?

**Personnel Security: Review Date: \_\_\_\_\_**

Pre-employment screening & periodic background reviews.

Employee training on security awareness and procedures.

Internal codes of conduct.

Internal controls - process established for reporting and managing problems related to personnel security.

**Service Provider Requirements: Review Date: \_\_\_\_\_**

Written standards for service providers' physical and procedural security.

Internal controls for the selection of service providers and carriers.

Include comments on your security processes, as well as information as to what changes you envision making to improve security. A signed copy of this Supply Chain Security Profile Questionnaire must be forwarded to the following address within 30 days of your review to:

OCEANAIR, Inc. 186 Lee Burbank Hwy. Revere, MA 02151 Email: [mlucien@bosoa.com](mailto:mlucien@bosoa.com) Fax. No. 781-560-1192

**The security procedures described above have been implemented and verified by an officer of the company.**

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date